**Sample Coverage Plan Worksheet**

Group Members: Joe, Susie, Glenn, Mary

Overall Topic: Homecoming

Sub-Topic: Final Pep Rally

Story Ideas and Work Distribution:

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| **Package Element** | **Group Member** | **To-Do** | **Deadline** |
| Video Feature: planning the pep rally | Joe and Susie | * 1. Interview student government
	2. Interview spectator
	3. Interview participant
	4. Interview student government sponsor
	5. Rally B-roll
	6. Preparation B-roll
 | Monday after rally |
| Live Stream Pep Rally | Glenn | Scout location for iPad set-up | n/a |
| Senior Section ThingLink | Mary | * 1. Scout location for class competition video
	2. Medium shot of senior section at rally
	3. Audio files of cheers
	4. Shoot class competition video
 | Monday after rally |
| News Brief | Glenn | 150-word brief relaying 5W’s and H of rally | Monday after rally |

Final Deadline for Posting: Friday after rally